

Part 1: Information about World Association of Girl Guides and Girl Scouts

Who we are.

The World Association of Girl Guides and Girl Scouts is the largest voluntary Movement dedicated to girls and young women in the world. Our diverse Movement represents millions of girls and women across over 150 countries. For more than 100 years Girl Guiding and Girl Scouting has transformed the lives of girls and young women worldwide, supporting them to achieve their fullest potential as responsible citizens of the world. Through our global programmes, girls come together to learn new skills, form lifelong friendships and change the world. Find out more at: www.wagggg.org

What are we asking for?

We would like to gather a story/photo/video from you today. In order for us to fulfil our duty of care towards you, and make sure we use your story/photo/video as you would like us to, we are seeking your consent. To ensure you are fully informed before consenting we want you to understand why we are seeking it and how your story/photo/video could be used.

How will we use your story?

World Association of Girl Guides and Girl Scouts produces a range of communications. Your story and photo could be used in lots of ways, from printed publications to something shared online. It could be shared with individuals and organisations from people who have donated money to our work, to local or national governments, other charities with whom we have partnerships, news organisations, or online to the general public across the world. **It is important that you understand that once your story is on the internet it could be seen by many people, in many countries, including your own.** We may gather your story and not use it for a long time, or at all, or we might not tell your whole story, or only tell parts of it.

Why do we want your story?

Sharing stories, photos and videos from the people involved with us inspires others to join us and shows the positive difference our work is making. Stories also help us to evaluate and learn from our work, so we can do it better in the future. They can also help to convince decision-makers to listen to young people and the needs of their communities.

How will we store your story?

We will store your story/photo/video in a safe and private place and possibly use it for up to 10 years. After that we will keep it in our historical archive for occasional historic celebratory use. We will take every reasonable care to ensure the sharing of your story/photo/video does not carry any safety risk to you.

Sensitive information and being identifiable.

If you prefer you can choose to remain anonymous. Let us know in the freetext box on page 2, we can do this by changing names, locations and using photographs that do not show your face or identifying features. You might also share information with us that is private or sensitive, like your political opinions, ethnic origin, religious beliefs, or a medical condition. If you do share this information you can always tell us which parts you would prefer we did not share with anyone else.

Withdrawing consent.

At any point, you can choose for us not to store or use your story/photo/video. If you let us know that you have changed your mind, we will not use your story/photo/video in any future materials, but we may not be able to withdraw your story/image from materials that are already published. If you no longer would like us to use your story and image, please email the communications team at comms@wagggg.org. Please note it will not be possible to retract information which may have already been published.

Part 2: Your consent

Read Option A & B and mark the option that suits you best.

- ☐ Option A: I am over the age of 18, am **consenting for myself and** understand why my consent is being sought and how my story/photo/video recording could be used.
- ☐ Option B : I am over the age of 18, am **consenting for a child, children or group in my care** and understand why my consent is being sought and how their story/photo/video recording could be used.

I hereby consent to the World Association of Girl Guides and Girl Scouts and its approved partners around the world making use of my/the child(ren)/group in my care's photo/story/video recording in its charitable communications activities of all kinds, including marketing materials, media and press materials, reports, website and social media sites. I also consent for World Association of Girl Guides and Girl Scouts to store my personal information below in case they need to contact me in the future about my photo/story/video recording or that of the child(ren)/ group for whom I am the parent, guardian or responsible adult.

Your signature or any other affirmative mark

Today's Date

About you. * indicates mandatory field

First name, surname,(and group name if relevant*:	
Relationship to child or group if consenting on their behalf e.g. Teacher	
Contact number*:	
Email address*:	

About the child(ren) or group in your care * if consenting on their behalf.

Child(ren)'s/Group's name	Child(ren)'s/Groups' age/age-range

Freetext (for any additional, relevant information to be recorded including e.g. preference for anonymity, corresponding image file number/name, any protection concerns, and a suggested alternative name (if appropriate).