

EXTRAORDINARY GENERAL MEETING  
14 SEPTEMBER 2024

# INFORMATION AND BOOKING PACK

MAY 2024



WORLD ASSOCIATION  
OF GIRL GUIDES  
AND GIRL SCOUTS

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# General Information

## **Purpose of the Extraordinary General Meeting (EGM)**

An Extraordinary General Meeting (EGM) will be held online on Saturday 14 September 2024. This has been convened in response to [Motion 12](#) which was approved by Member Organisations (MOs) at the 38th World Conference in July 2023.

This Motion tasked the World Board to prioritise the work on WAGGGS Strategy Outcome 3 ('A Sustainable WAGGGS') and to review the current membership fee model, considering WAGGGS's offer moving forward. Further, it called for an online EGM to be held by 31 December 2024 for Member Organisations to consider and, where appropriate, approve any changes in governance or the membership fee model.

## **At the EGM, the World Board will:**

- present the next six-monthly WAGGGS Global Update to MOs, providing progress updates on the WAGGGS Action Plan and Budget for 2024-26 as well as celebrating successes and highlights of the year so far.
- offer an opportunity for MOs to contribute to ongoing strategy delivery through virtual discussions.
- present a set of proposals for discussion and voting in relation to a future membership fee model, building on the extensive consultation with MOs led by the Membership Fee Review Steering Group since January 2024

# Key information about the EGM

## Date:

Saturday 14 September 2024 @ 10:30 UTC – 16:00 UTC.

You can check your local time zone [here](#)



## Platform:

The EGM will be hosted on Zoom and the meeting details will be sent to all attendees after registrations close.

## What you will need:

- A strong Wi-Fi or data connection
- A device (laptop/tablet/smartphone) with speakers and microphone. If you want the other participants to see you, the device should also have a camera
- A headset or headphones will make it easier to speak and listen to other participants
- To be able to connect to the event via Zoom and identify yourself
- A place that is reasonably quiet – to make it easier for you to follow the proceedings of the meeting, to capture all the information and be as free as possible from distractions.
- A pen and paper – if you want to make notes during the sessions
- Read through the EGM documents. You can access all of the EGM documents on the Campfire page [here](#)

# Key information about the EGM

## EGM Rules of Procedure:

The Rules of Procedure that will be used at the EGM can be found [here](#).

Timings	Content
10:30 - 10:45 UTC	Reflection
10.45 - 13:00 UTC	Session 1: Opening Business & Global Update
13:00 - 13:20 UTC	Break
13:20 - 14:30 UTC	Session 2: Discussion of Proposed Motion(s) and any Proposed Amendments
14:30 - 15:00 UTC	Break
15:00 - 16:00 UTC	Session 3: Voting on Motion/Amendments & Closing Business



# Key information about the EGM

## Timeline

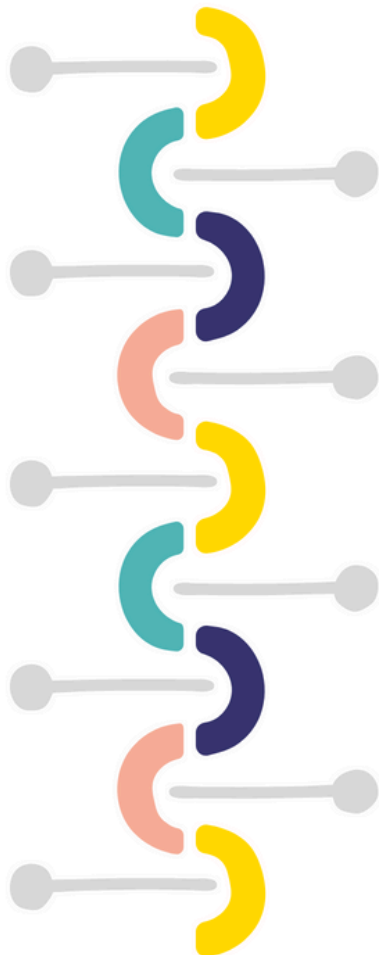
**24 May**  
Version 1 Membership Fee Proposal  
with consultation feedback circulated  
and registrations open

**20 June**  
Version 2 Membership Fee Proposal  
with Proposed Motion(s)

**1 July**  
Registrations deadline

**16 July**  
Final EGM papers circulated,  
including Proposed Amendments

**14 September**  
EGM



**7 June**  
Deadline for feedback on Version 1  
Membership Fee Proposal

**11 - 30 June**  
Regional briefings on the  
Membership Fee and the EGM

**5 July**  
Proposed Amendments deadline

**31 August**  
Orientation Sessions and Global  
EGM Discussion Forum

# Who can attend the EGM?

## **MO Delegations:**

MOs can be represented by one Head Delegate, one Delegate and up to ten Observers. With generous funding support from the World Foundation, each MO will be entitled to one free place for their Head Delegate to attend the EGM. This is to ensure that all MOs can be represented, irrespective of ability to pay. In addition, MOs may choose to also register a Delegate and additional attendees as Observers.

Please note that this event is only available for attendees over the age of 18 years old by the time of the EGM.

## **Voting Rights:**

As the EGM agenda item on membership fees relates to finances, only Full MOs will be able to vote, in line with the WAGGGS Constitution and Bye-Laws. However, all MOs are warmly invited to attend and participate in the discussions.

To be eligible to vote at the EGM, Full MOs must have paid their annual WAGGGS Membership Fee up to and including 2023, unless a payment plan for the fees has been authorised by the World Board.



# Who can attend the EGM?

## Guests:

We warmly invite Honorary Associates, WAGGGS Committee members, OB-PS Members, volunteers and staff to register.

# EGM Registrations

## How to register:

- A registration link will be sent to the Key Contact of each Member Organisation on 28 May with instructions on how to register members of their delegation.
- Registration is available in Arabic, English, French and Spanish.
- Invited guests, including Honorary Associates, holders of the World Board pin, WAGGGS Committee members and other WAGGGS volunteers, and WAGGGS staff will receive an email with a special link to register.

If you have any issues when registering for the EGM, please email [Events@waggggs.org](mailto:Events@waggggs.org) and we will be happy to help.

Please note, registrations will close at **23.59 UTC on Monday 1 July** and we ask for all payments to be made by **23.59 UTC on Monday 8 July**. If you do not pay by this deadline, your registration may be cancelled.

# EGM Registrations

We ask you to register by this date so that we can send the final conference documents on 16 July alongside the Zoom links for the EGM Orientation Session and EGM.

## EGM Registration Fee:

Role	Price
Head Delegate	£0 – free place
Delegate	£35
Observer - up to 10	£35
Guest	£50



# EGM Registrations

## Payment information:

Once your registration has been approved, you will receive a link to make the payment for registration fees using one of the following:

- MasterCard
- Visa
- JBC
- Maestro
- If your Member Organisation is unable to make online card payments, please reach out to [Events@waggs.org](mailto:Events@waggs.org).

You will need to select your ticket based on your role at the EGM. If you are unsure or if you have any issues, please email [Events@waggs.org](mailto:Events@waggs.org).

If you would like to sponsor the attendance for someone from another Member Organisation to attend the EGM, please contact us at [Events@waggs.org](mailto:Events@waggs.org).



# EGM Preparation Sessions

## Regional EGM Discussion Forum:

We would like to invite you to join a Regional EGM Discussion Forum taking place next month. During these sessions, we will give you an overview of the membership fee proposals and key information about the EGM, and provide a space to discuss these with other MOs in your Region.

To support with cross-Regional discussion and sharing of ideas we are also pleased to share this list of MO contact details with you.

You can register to attend a Regional EGM Discussion Forum by clicking on the appropriate link below:

- [Africa Region Briefing Session](#) @12:00 UTC on 29 June (English and French)
- [Arab Region Briefing Session](#) @14:00 UTC on 24 June (Arabic and French)
- [Asia Pacific Region Briefing Session](#) @6:00 UTC on 30 June (English language)
- [Europe Region Briefing Session](#) @17:30 UTC on 11 June (English and French)
- [Western Hemisphere Region Briefing Session](#) @15:00 UTC on 29 June (English and Spanish)



# EGM Preparation Sessions

## EGM Orientation Sessions:

EGM Orientation Sessions will take place on Saturday 31 August.

The sessions will include information about the EGM process including the Proposed Motion(s), voting etc. There will also be time for Head Delegates to carry out a test vote. This session is primarily intended for Head Delegates and Delegates, but anyone registered to attend the EGM can attend.

- Session 1: 31 August from 10:00 to 11:30 UTC (English, French and Arabic)
- Session 2: 31 August from 17:00 to 18:30 UTC (English and Spanish)

We will share Zoom links for the EGM Orientation sessions once registrations have closed.



# EGM Preparation Sessions

## Open Forum Session:

An Open Forum session will take place on 31 August. This session will be an informal space for MO representatives to discuss and share thoughts on the Proposed Motion(s) and any Proposed Amendment(s).

- Open Forum Session: 31st August from 13:00 to 15:00 UTC (Arabic, English, French and Spanish)

We will share a Zoom link for the Open Forum session once registrations have closed.

## Contact Information



### Contact information:

If you have any questions regarding the membership fee models or methods please contact [membershipfeereview@waggs.org](mailto:membershipfeereview@waggs.org)

If you have any questions regarding registrations and payments, event logistics or general enquiries please email [Events@waggs.org](mailto:Events@waggs.org)

# EXTRAORDINARY GENERAL MEETING

## 14 SEPTEMBER 2024



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