

CIRCULARS AND DEADLINES TO OBSERVE*

Circular and Virtual Sessions	Date to be Sent	Deadline for Responses from MOs
Circular 1		
Call for AP Regional Committee Nominations	December 2024	13 February 2025
Rules of Procedure (ROP)		NA
Call for Technical Team		15 January 2025
Circular 2		
Registration Opens: Booking Pack	January 2025	21 April 2025
Circular 3		
Call for Proposed Motions	February 2025	21 April 2025
First Draft of Triennium Plan and Budget		19 March 2025
Introduction of the Conference Team		NA
Virtual Session		
Logistics Session: Registration, Visa and Payment	15 February 2025 3-4 AM UTC	NA
Virtual Session: AP Triennium Plan	9 March 2025 3-5 AM UTC	NA
Circular 4		
Call for Tellers and Communications Champions	Early April 2025	19 May 2025
Call for AP Appreciation Awards		30 May 2025
2nd Draft of Triennium Plan and Budget		5 May 2025
Circular 5		
Candidate Information to MOs	Mid-April 2025	NA
Travel Form Opens		17 June 2025
Circular 6		
Election Booklet	Mid-May 2025	NA
Circular 7		
ReCo 1: Rules of Procedure	Mid-June 2025	NA
ReCo 2: Regional Conference Programme and Agenda		
ReCo 3: 2022-2025 Triennial and Financial Report		
ReCo 4c: 2026-2028 Regional Action Plan (Final)		
ReCo 5: Regional Committee Election Booklet		
ReCo 6b: Proposed Motions – Motions and Amendments		
Virtual Session		
Meet the Candidate Session	19 July 2025 3-5 AM UTC	NA
Voting Practice for Head Delegates	2 August 2025 3-5 AM UTC	NA
Circular 8		
Final Practicalities & Reminders	Early August 2025	NA
Circular 9		
Evaluation Form	Late August 2025	28 September 2025
Circular 10		
Record of Decisions	Late September 2025	NA
Circular 11		
Regional Conference Evaluation Report	Late October 2025	NA

*There might be slight changes to the information but the overall framework will remain the same.